

Sedgehill Academy	Policy	
Provider Access Policy		March 2025

## 1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## 2. Pupil entitlement

All pupils in years 7-11 are entitled to:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## 3. Management of provider access requests

### a) Procedure

A provider wishing to request access should contact **Clare Cassidy/Lesley Jarvis**.

[Clare.Cassidy@sedgehillacademy.org.uk](mailto:Clare.Cassidy@sedgehillacademy.org.uk)

[Lesley.Jarvis@sedgehillacademy.org.uk](mailto:Lesley.Jarvis@sedgehillacademy.org.uk)

### b) Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year group	Autumn term	Spring term	Summer term
Year 7	PSHE, assembly and tutor group talk opportunities  Career related trips and visits	PSHE, assembly and tutor group talk opportunities  Careers Drop Down Day  Career related trips and visits	PSHE, assembly and tutor group talk opportunities  Career related trips and visits
Year 8	PSHE, assembly and tutor group talk opportunities  Career related trips and visits	PSHE, assembly and tutor group talk opportunities  Careers Drop Down Day  Career related trips and visits	PSHE, assembly and tutor group talk opportunities  Career related trips and visits
Year 9	PSHE, assembly and tutor group talk opportunities  Career related trips and visits	PSHE, assembly and tutor group talk opportunities  Careers Drop Down Day  Career related trips and visits	PSHE, assembly and tutor group talk opportunities  Career related trips and visits

Year 10	<p>Annual careers convention with sixth form, further education, higher education and employment opportunities</p> <p>Assembly and tutor group talk opportunities</p> <p>Career related trips and visits</p> <p>Opportunities to provide one to one careers guidance</p>	<p>PSHE, assembly and tutor group talk opportunities</p> <p>Career related trips and visits</p> <p>Opportunities to provide one to one careers guidance – targeted students</p> <p>Drop Down Day</p>	<p>PSHE, assembly and tutor group talk opportunities</p> <p>Career related trips and visits</p> <p>Mock interviews with students</p> <p>Opportunities to provide one to one careers guidance</p>
Year 11	<p>Annual careers convention with sixth form, further education, higher education and employment opportunities</p> <p>Assembly and tutor group talk opportunities</p>	<p>PSHE, assembly and tutor group talk opportunities</p> <p>One to one careers guidance meeting</p>	
Year 12+13	<p>Annual careers convention with sixth form, further education, higher education and employment opportunities</p> <p>Assembly and tutor group talk opportunities.</p>	<p>PSHE, assembly and tutor group talk opportunities</p> <p>One to one careers guidance meeting</p>	

\*Personal Social Health and Economic education lessons

#### 4. Premises and facilities

The school will make a suitable venue available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment as reasonably required to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of Careers and Employability or a member of the pastoral or support staff teams.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the careers room, which is accessible to students before school, at break time, at lunchtime and after school.

Author	Clare Cassidy	March 2025
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Next review	March 2026	